

PENNDOT MENTOR-PROTEGE PROGRAM

Welcome To Tier 2 - Consultant Proteges



Subject: Welcome to Tier 2 of the PennDOT MPP for Consultants!

<https://www.youtube.com/watch?v=RxNIHNgcmUw>

Hi {{{user.displayName}}},

Welcome to Tier 2 of the PennDOT Mentor-Protégé Program (MPP) for Consultants! We are excited to have you in the program. This email will help you navigate the MPP resources available on ProRank Academy (PRA) and help you successfully activate your Annual Consultant Qualifications Package (CQP).

- [ProRank Academy \(PRA\) Password Reset Link](#): This will allow you to reset your PRA password if you forgot it or are having issues logging in.

Key Highlights:

- **Purpose of Tier 2:**
 - As a Tier 2 Protégé in the consultant cohort, you are PennDOT Business Partner Registered but **not yet Actively Qualified on ECMS**.
 - Your goal is to create and submit your PennDOT Annual Consultant Qualifications Package (CQP) for the first time or to renew your expired CQP, which must be renewed on ECMS annually.
- **Secondary Protégé Sign-Up Process:**
 - Additional firm members can request "Multi-Account" access from your MPP Point-Of-Contact (primary protege) user to access the MPP rooms and resources on PRA. [Watch the Instructional Video at this link.](#)
 - Once the primary user(s) grants the secondary user(s) Multi-Account access, the secondary user(s) can toggle to the primary MPP user's profile to view MPP rooms and resources "as the primary user.
 - **Legal Disclaimer:** By enabling Multi-Account access, you acknowledge and accept the risks associated with granting access to secondary users. ProRank

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Academy is not liable for any misuse, unauthorized access, or data loss resulting from the use of the Multi-Account function. Users are responsible for managing and monitoring access permissions and ensuring compliance with all relevant data protection regulations and organizational policies.

- **Navigating MPP Rooms:**

- [PennDOT MPP Room](#): This room is for all PRA users interested and/or enrolled in the MPP.
- [Consultant MPP Room](#): This room provides access to resources applicable to all PennDOT MPP consultant cohort participants.
- [Consultant Tier 2 Room](#): This room provides access to targeted resources and discussions specifically for Tier 2 consultant proteges.
- Tier 2 consultants cannot view potential MPP mentors from the Tier 2 MPP Consultants Room. Viewing potential mentors in your tier room is only available once you advance to the Tier 3 MPP Consultants Room.

- **Tier 2 Consultant Cohort Learning Objectives :**

- [PRA Lesson 22.3.1 - ECMS Consultant Qualification Package](#):
 - This PRA lesson walks users through creating and submitting their Annual Consultant Qualifications Package (CQP) to PennDOT.
- [PRA Lesson 22.3.3 - ECMS Consultant Qualification Renewal](#)
 - This PRA lesson walks users through renewing and submitting their Annual Consultant Qualifications Package (CQP) to PennDOT.

- **MPP Interactive Diagram:**

- [MPP Navigational Diagram](#): This navigational diagram provides an interactive view of the entire MPP lifecycle from start to finish. It includes video instructions and direct links to each webpage referenced at each step.

- **Additional Resources:**

- [ECMS CQP Templates](#): These templates can be used to prepare the components of your Annual Consultant Qualifications Package (CQP). You can also download the CQP templates directly from ECMS, but they will not include the sample of the Master Quality Plan that we provided.



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- [PennDOT ECMS Roadmap](#): This is an interactive PDF diagram of the PennDOT ECMS process of becoming “Ready to Work” for PennDOT projects.
- [PennDOT Mentor-Protege Program \(MPP\) Website](#): This is the official website for the PennDOT MPP Program. It contains various resources to help proteges and mentors understand and navigate the program.
- [PennDOT MPP Program Guide](#): This document is PennDOT’s guidance for the Mentor-Protege Program.
- [Welcome Guide for Tier 2 Protégés in the Consultant Cohort](#): This guide provides a complete overview of how to use PRA to navigate Tier 2 of the PennDOT MPP for consultants.

If you have any questions or need further assistance, please contact us at (833) 736-6677 or pennmpp@prorankllc.com. You can also visit us at pennmpp.com for more information on the PennDOT MPP.

Best regards,

MPP Admin Team