

PENNDOT MENTOR-PROTEGE PROGRAM

New Mentor Welcome to the Consultant Cohort



Subject: Welcome to the PennDOT MPP for New Mentor Participants in the Consultant Cohort!

Dear [Recipient Name],

Welcome to the PennDOT Mentor-Protégé Program (MPP) for Consultants! We are excited to have you on board as a new mentor. This email will help you navigate the MPP resources available on ProRank Academy (PRA) and make the most of your mentoring experience.

Key Highlights:

- **View proteges and send teaming requests from your MPP Tab:**
 - You can use your [MPP profile tab](#) to access a list of available proteges, view their profiles, and easily send teaming requests to the proteges that you would like to mentor. For detailed instructions, watch the instructional video [here](#).
- **Additional Members Access:**
 - The Additional members of your organization seeking access to MPP resources on PRA Do Not complete the MPP questionnaire again. Instead, they create profiles at [ProRank Academy](#) and update their profiles to reflect their interest in being a “Potential Mentor” in the PennDOT MPP. For detailed instructions, please [watch this video](#).
- **Navigating MPP Rooms:**
 - **[MPP Room Reports:](#)** These reports provide dynamic, in-line views of crucial information from all MPP Rooms that users can access. This is a private link that can only be accessed by PRA members. Only PRA members currently enrolled in MPP rooms can generate MPP room reports using the link above.
 - **[Consultant MPP Room:](#)** This room is for all PennDOT MPP consultant cohort participants. Not all proteges listed in this room are ready to work.

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View the Tier 3 MPP Consultant Room for a complete list of MPP consultant proteges available and ready to pair on MPP projects.

- **[Tier 3 MPP Consultant Room](#)**: This room contains a list of consultant proteges ready to pair on PennDOT MPP projects. As described above, you can view a list of Tier 3 proteges by viewing the “MPP” tab in your PRA profile menu.
- **Viewing Potential Protege Profiles & Making Connections:**
 - You can access the [Tier 3 Contractors Room](#) to view proteges looking to pair with mentors and send connection requests. (Watch the first 3 minutes of [this video](#) to see how.)
 - Using the [Public Tier 3 Consultant Report](#), you can quickly view available MPP Proteges in the [Tier 3 Consultant Room](#) without logging into PRA.
 - You should regularly check the [Tier 3 Consultant MPP Room](#) and/or [Public Tier 3 Consultant Report](#) for new protege firms because the list is dynamic and updates regularly.
 - The Tier 3 Consultants Room's [documents section](#) contains sample MOUs and work plan templates. Note that the documents in this room are for reference only; formal documents will be sent through PRA.
 - Tier 3 Consultant Proteges can only be sent MPP Project Pairing Requests from your “[MPP](#)” profile tab.
- **Additional Public MPP Tier 3 Consultant Report Features:**
 - The [Public MPP Tier 3 Consultant Report](#) is set to show proteges by default, but the filter can also be set to show mentors and/or admins.
 - By default, the report shows the room participants in list view. When the tile view option is selected, users logged into PRA can send connection requests directly from the report. The small icon at the top right corner of the report toggles between views.
 - Please note that a “Connection Request” differs from an “MPP Pairing Request.”
 - As stated above, a pairing request can only be initiated from your “[MPP](#)” tab.



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- **MPP Navigational Diagram:**
 - The [MPP Interactive Diagram](#) is a navigational diagram that provides an interactive view of the entire MPP lifecycle from start to finish. It includes video instructions and direct links to each webpage referenced at each step.
- **Additional Resources:**
 - [PennDOT Mentor-Protégé Program \(MPP\) Website:](#) This is the official website for the PennDOT MPP Program. It contains various resources to help proteges and mentors understand and navigate the program.
 - [PennDOT MPP Program Guide:](#) This document is PennDOT's formal guidance for the Mentor-Protégé Program.
 - [Welcome Guide for New Mentor Participants in the Consultant Cohort:](#) This guide provides a comprehensive overview of resources and best practices for mentors new to the MPP consultant cohort.

If you have any questions or need further assistance, please contact us at (833) 736-6677 or pennmpp@prorankllc.com.

Best regards,

[Your Name]

ProRank Academy Team